



October 19, 2005

INFORMATION REQUEST OR TRANSMITTAL NO. 05-09

TO: Division Chief, Acquisition Management I Division
Division Chief, Acquisition Management II Division
Division Chief, Acquisition Management III Division
Division Chief, Administrative Services Division
Division Chief, Customer Relations Division
Division Chief, Acquisition and Property Management Division

FROM: David Sutfin
Assistant Director, NBC/GovWorks Directorate

SUBJECT: Department of Interior Acquisition Policy Release

PURPOSE: This transmittal provides the Department of Interior's policy on reporting procurement actions over \$2,500 for the Hurricane Katrina and Rita relief efforts.

EFFECTIVE DATE: Upon issuance and will remain in effect until canceled, amended or otherwise superseded.

SCOPE: This transmittal applies to all NBC/GovWorks personnel.

BACKGROUND/DISCUSSION:

The DOI issued the Department of Interior Acquisition Release (DIAPR) 2006-02 on October 7, 2005. This policy directs all acquisition personnel to report Hurricane Katrina and Rita procurement actions over \$2,500 in accordance with FAR 4.602 and to identify the specific disaster event in the description field of the FPDS-NG.

The point of contact for this IRT is Chief, Policy Branch (703) 787-1537.

Attachment 1 – DIAPR 2006-02

Attachment 1 – DIAPR 2006-02

October 7, 2005

Department of the Interior Acquisition Policy Release (DIAPR) 2006 – 02

Subject: Hurricane Katrina and Hurricane Rita Federal Procurement Data-Next Generation (FPDS-NG) Reporting.

1. Purpose: This policy release directs all bureau acquisition personnel to report all procurement actions over \$2,500, in accordance with FAR 4.602, and related to the recovery efforts necessitated by Hurricane Katrina and Hurricane Rita, to identify the specific disaster event in the description field of FPDS-NG.

2. Effective Date: Effective September 26, 2005.

3. Expiration Date: This policy release shall remain in effect for each bureau until the FPDS-NG system is modified to include emergency/disaster specific procurement information.

4. Background and Explanation: FPDS-NG is the Government-wide system used to collect procurement data for transactions of \$2,500 or more. The General Services Administration (GSA) has requested that all agencies distinguish between transactions made in support of the relief and recovery efforts resulting from Hurricane Katrina and those related to Hurricane Rita. This distinction will only be required until such time as the FPDS-NG system can be modified to capture this information via the addition of new data fields specifically addressing emergency/disaster procurement transactions.

4. Action required: Beginning immediately, all DOI acquisition personnel reporting procurement data to FPDS-NG, in accordance with FAR 4.602, must enter either the word “Katrina” or “Rita” in the description line of FPDS-NG in order to distinguish between those transactions made in support of the Hurricane Katrina relief and recovery efforts and those made in support of the Hurricane Rita relief and recovery efforts.

5. Additional Information: If you have questions about this matter, please contact Kate Oliver at (202) 208-3345.

/signed Debra E. Sonderman/
Debra E. Sonderman, Director
Office of Acquisition and Property Management and
Senior Procurement Executive

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